



Board of Finance

**BOARD OF FINANCE – REGULAR MEETING
TOWN HALL – 127 NORWICH AVENUE
Suite 201
MAY 20, 2009**

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2009 MAY 22 AM 10:08
NANCY A. BRAY
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MEMBERS PRESENT: Chairman Bruce Hayn, Michael Ryan, John Ringo, Ronald Goldstein, Ronald Crabb, Brian Smith.

OTHERS PRESENT: First Selectman Linda Hodge, Selectman Rosemary Coyle, Treasurer Jon Sandberg, Chief Financial Officer Maggie Cosgrove, Registrar Dot Mrowka, Tax Collector Tricia Coblenz, Michael Caplet, Civics Class students.

1. CALL TO ORDER.

Chairman Hayn called this Regular Meeting to order at 7:00 p.m.

2. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING.

2.1 May 6, 2009 – Regular Meeting Minutes

Motion by: J. Ringo

to approve the minutes of the may 6, 2009 minutes with a clarification to Item 3.1 on Page 2, to read, “. . . a letter from Auditors McGladrey & Pullen *for audit services through fiscal year 2009.*”

Second by: R. Crabb.

Vote: Unanimous.

3. DEPARTMENT REPORTS.

3.1 Finance Department

M. Cosgrove provided the Board with Revenue and Expenditure Reports through April 30, 2009. The Health Insurance account remains a concern.

3.2 Tax Collector

T. Coblenz provided tax collection reports through April 30, 2009. Also presented for approval was the suspense list.

Motion by: R. Goldstein

to approve the suspense list as submitted.

Second by: B. Smith.

Vote: Unanimous.

4. CITIZENS COMMENTS.

None received.

5. ADDITIONS TO THE AGENDA.

Motion by: R. Crabb

to add discussion and possible action on a stop loss letter prepared by R. Goldstein as Item 3.1.

Second by: B. Smith.

Vote: Unanimous to add to the agenda.

6. FIRST SELECTMAN'S REPORT

6.1 Transfer Requests

No transfer requests.

6.2 Selectman's Update

First Selectman Linda Hodge introduced the new Resident State Trooper Sargeant Michae Hassett.

L. Hodge stated that the letter thanking those employees who gave up furlough days to help with the budget was sent out.

Vehicle maintenance is a continuing challenge. Staff is sharing cars where possible.

Ellen Yacono, police administrative assistant has given notice of retirement as of July 6, 2009.

An employee has volunteered to look into and manage more bulk purchasing. The budget freeze is still in effect.

The Board of Selectmen approved two grant applications for the Fire Police. an accident abatement grant has been received to rework the intersection at Mill Hill Road; a energy grant is in the works, B. Smith is working on a law enforcement grant with the Sgt Hassett.

Five offices are doing time studies to find duplication of services.

7. CORRESPONDENCE.

A report from Cragin Memorial Library was given to members.

8. LIAISON REPORTS.

B. Smith noted that the Purchasing Policy should be ready for the new fiscal year on July 1.

9. OLD BUSINESS.

None.

10. NEW BUSINESS.

10.1 Appointment of Auditor

Motion by: R. Goldstein

to appoint McGladrey and Pullen as the auditors for the 2009-2010 fiscal year.

Second by: B. Smith.

Vote: Unanimous.

10.2 Set Mil Rate

Motion by: J. Ringo

to set the mil rate for the 2009-2010 year at 23.65 mils.

Second by: R. Crabb.

Vote: Unanimous.

10.3 Stop Loss Letter.

R. Goldstein has spoken with Ovation Benefits regarding the stop loss aspect of the self insurance program funded by the Town. The stop loss has been quoted with a 51% increase with no clear explanation. The letter would be signed by Board of Finance, Board of Selectmen, Board of

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Education and be sent to the State Insurance Commissioner. Several requests for proposals have been sent out to find an alternative insurance carrier.

Motion by: B. Smith

to authorize Chairman Bruce Hayn to sign the letter to the Insurance Commissioner on behalf of the Board of Finance.

Second by: M. Ryan.

Vote: Unanimous.

11. ADJOURNMENT.

Motion by: J. Ringo

to adjourn the meeting.

Second by: M. Ryan.

Vote: Unanimous.

Chairman Hayn adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Mary Jane Slade
Clerk